# Informal Review

## What is Informal Review

**# Source**: **Chatgpt (GPT-5-Standard) at [8/14/2025]**

An **Informal Review** is the **most lightweight and unstructured** type of review — basically, any quick check of a work product without a formal process, roles, or documentation.

## Key Points

**# Source**: **Chatgpt (GPT-5-Standard) at [8/14/2025]**

* **Purpose:** Quickly find obvious mistakes, get feedback, or share ideas before spending more time.
* **Formality:** None — no checklists, meeting minutes, or defect logs required.
* **Participants:** Usually just the **author** and one or more **colleagues** or stakeholders.
* **Timing:** Can happen at **any stage** (requirements, design, code, test cases, etc.).
* **Techniques:** Ad-hoc comments, casual discussion, email, chat messages, over-the-shoulder review.

## Real-World Example

**# Source**: **Chatgpt (GPT-5-Standard) at [8/14/2025]**

A developer finishes writing a new API method and says to a teammate:

“Hey, can you quickly skim this code and see if I missed anything?”

The teammate reads it on their screen, spots an unused variable, and suggests a simpler logic structure.  
 No meeting is scheduled, no defect log is created — the author just fixes the issue immediately.

## Benefits

**# Source**: **Chatgpt (GPT-5-Standard) at [8/14/2025]**

* Fast and flexible.
* Catches simple errors early.
* Encourages team communication.
* No heavy process overhead.

## Limitations

**# Source**: **Chatgpt (GPT-5-Standard) at [8/14/2025]**

* Quality depends on reviewer skill and attention.
* No traceability or formal records.
* Easy to miss deeper, more complex issues.